

## MEETING OF THE BOARD OF TRUSTEES

SUNDAY, March 9, 2024

### MINUTES (DRAFT)

#### MEETING CALLED TO ORDER AT 10:05 A.M.

Present: Donna Christie, Mary McAlpin, Charles Affron, Mirella Affron, Stan Dashawetz, Rachel Winard, Carolyn Penrose

Also Present: Nancy Krom, Library Director

Absent: Ingrid Roze, Bernhard Roze

#### Leadership Reports

- **Minutes of February 2024 meeting**
  - Moved for approval; Approved
- **Treasurer's Report**
  - Moved for approval; Approved
- **Director's Report**

#### General Administration

- **Plan of Service**
  - We met with Irene Dunn who spoke about her work at the Chester Library. They do not have one person responsible for social media. Irene Dunn's responsibilities are best described as "marketing." Bernhard will be on the agenda of the April meeting for his detailed notes of the meeting with Irene Dunn.
  - The cover letter and description of the Curator of the Cragmoor Free Library Visual Arts Collections were approved. Donna will meet with Beat to discuss the letter and description.
  - Annual Report. RCLS has reviewed it and accepted it. Board approved unanimously.
  - Monthly newsletter: Donna requests that Board members submit paragraphs on topics of their choosing for inclusion in newsletter.
  - Reminder to complete trustee education.
  - Nancy announced that she has completed the inventory required by RCLS.

#### Events and Workshops: Reports and Planning

- **Events Held:**
  - Movies on the Mountain, February, *The Merry Widow*
- **Future Events**
  - Movies on the Mountain, March, *Mildred Pierce*
  - Centenary celebration of Library
    - Movies from 1925. Charles will research.

- Mirella will begin a draft summary of the ideas proposed for the centenary celebration.
  - Mirella will draft a description for a project centered on Centenary Cragmoor Families.
  - What was happening in 1925. Contact regional sources of historical research. We should form a committee, two from Library Board, 2 from Historical Society, regarding this.
  - Donna will schedule a zoom meeting to assemble ideas for the draft summary of the event.
- **Book Club**
  - Rachel finds herself unable to have first meeting in the Spring. She hopes to be able to lead first meeting in the Summer.
- **Building/Facilities**
  - **Parking lot and lighting:** Stan has been in contact with contractors. He reported that the paperwork must be submitted to RCLS by August 1. We cannot start work until NY State gives approval. We should be able to start work by September 2024.
  - **Post Office:** Stan got estimate for resurfacing driveway: \$14,000. In the past, the Post Office has taken responsibility for such improvements.
- **New Business:**
  - Search for a new Library Director. Job description has been posted on RCLS website.
  - Nancy reported that April Marl has expressed interest in the job of Director. She has, however, no library experience. She would be very qualified for the social media/marketing program development position. The job description for part-time social media will be revised upon Nancy's suggestions. Then, we will ask for April's resumé after which we will interview her.
  - Donna reported that Stacy is willing to take on the directorship as an interim position should we not engage a permanent Director before Nancy's last day.
  - Tom Bolger wants to do a Paper Collage event. Board approved.
  - A few days prior to the meeting, Nancy received an email from Tom Bolger with a number of proposals, including a program on Paper Collage that the Board approved. His proposal for artists' talks with illustrations from their own works will be further discussed. Another of his proposals runs counter to Board policy on the selling of art works in the Library.
- **Next Meeting:**
  - April 14, 2024

Motion to adjourn was made and seconded. All agreed to adjourn. Meeting adjourned at 11:31 AM.

Respectfully submitted,  
 Charles Affron  
 Acting Secretary