



CRAGSMOOR FREE LIBRARY

POST OFFICE BOX 410 / 355 CRAGSMOOR ROAD
CRAGSMOOR, NY 12420

MEETING OF THE BOARD OF TRUSTEES SUNDAY, DECEMBER 11, 2022 MINUTES (DRAFT)

All trustees present in person and through Zoom.

Meeting called to order at: 10:08 AM

LEADERSHIP REPORTS

- **Review of Minutes:**
 - Review of Minutes – November
 - Motion to approve was made and seconded. Motion to accept November minutes as submitted was passed unanimously.

- **Treasurer's Report:**
 - Financial Report for November- Nothing significant to report other than insurance costs have gone up but the expectation that we will be OK by end of year.
 - \$35,828 in checking and \$100,095 in savings for a total \$135,923.00
 - Motion was made and seconded. Motion to accept Financial Report was passed unanimously.

- **Director's Report:**
 - Director presented November Report

GENERAL ADMINISTRATION/FUNDRAISING

- **Resolution Required by RCLS:**

Mary made a motion to approve the RCLS Integrated Library System Agreement as presented and authorized the Library Director and President of the Board to execute the document on behalf of Cragmoor Free Library. Stan seconded the motion. Motion carried unanimously.

- **Search for board members to fill the vacant positions**

- Handbook for Library Trustees of New York State can be found at <https://www.nysl.nysed.gov/libdev/trustees/handbook/handbook.pdf>
- Will ask Ruth Diem to help with recruiting new members.
- Discussed how to proceed: each person on Board and Directly to come up with bullet points and send to Mirella by the week of the 26th of December so she can integrate them.

Events and Workshops: Reports and Planning

- **Events Held/Report:**

- Cookie Walk
 - \$1,077.00 total taken in.
- Tree Lighting
 - Beat arranged for fire trucks for additional lights during lighting of tree.
- Community Holiday Party with Fire Dept. went well

- **Future Events Planning:**

- **Movies on the Mountain will resume in January.** Third Friday of the month, January 20th.

- **Events/Presentations/Workshops in process**

- Reviewed guideline for proposals for events, the following was submitted by Mirella:

“ The Board of the Cragmoor Free Library is pleased to consider proposals for events that feature presenters with ties to the Cragmoor community. Proposals should be designed to advance the educational mission of the Library and be free of monetary considerations that benefit presenters.”

Motion was made and seconded to accept guidelines. Motion to approve and accept guidelines for proposals for events to be held in the Library was passed unanimously.

Old Business:

- **Association of United States Postal Lessors** – see information at <https://auspl.com>- Will review and decide at the next meeting.
- Mirella and Charles completed **Final 414 Step by Step** document will be filed.

New Business:

- Board started discussion re: ideas for expanded/stable funding.

Motion to adjourn at 11:42 AM was made, seconded, and unanimously approved.

Next Meeting:

January 8, 2023, 10 am