



CRAGSMOOR FREE LIBRARY

POST OFFICE BOX 410 / 355 CRAGSMOOR ROAD
CRAGSMOOR, NY 12420

MEETING OF THE BOARD OF TRUSTEES SUNDAY, MARCH 12, 2023 MINUTES (DRAFT)

Meeting Called to order at: 10:06 AM

LEADERSHIP REPORTS

- **Review of Minutes:**
 - Review of Minutes – February

Motion was made and seconded to approve minutes as submitted, all voted to approve minutes.

- **Treasurer's Report:**
 - Financial Report for February
 - \$25,209.00 in Checking, \$100,132.00 in savings for a total of \$125,341.00.
 - 2023 Budget Review will be deferred until there is clarity about when CFL will get 414 monies from county.

Motion was made and seconded to approve Financial report, all voted to approve financial report

- **Director's Report:**
 - February Report
 - Director presented report for February, 2023 and plans for activities in the near future.

GENERAL ADMINISTRATION/FUNDRAISING

- **Search for board members to fill the vacant positions on Board:**
 - **Nominating Committee** needs to be set by April and nominees to be identified before the Annual Meeting (notice goes out two weeks before meeting- mid-July). Board identified several residents to approach to be on nominating committee.

Mary McAlpin will be board member on Committee. Board has also started to identify possible candidates (we have two positions to fill).

- Once there is a committee Board will decide how to approach to possible candidates and then finalize nominees.
- Nominating committee will decide Re: Announcement of search in monthly newsletter and/or website.
- Handbook for Library Trustees of New York State can be found at <https://www.nysl.nysed.gov/libdev/trustees/handbook/handbook.pdf>

Events and Workshops: Reports and Planning

- **Events Held/Report:**

- Movies on the Mountain: *The Third Man*

- **Future Events Planning:**

- Movies on the Mountain: Based on short stories or novellas.
 - The next one is : *The Letter*, which was a short story and then a play before it became a movie.

Building/Facilities:

- **Parking Lot**

- Had further discussions re: Lighting for the parking lot
- Will develop a list/assessment of maintenance needed for building, as well as grounds.
- Board came to consensus to proceed with the development of parking lot.

Library sign

- Discussed how to proceed re: CFL sign. Decided to table sign for now.

New Business:

- Mission statement/ service plan revision to get to RCLS- need to do a new one as it seems the one they have on file is from 2003. Discussed plan re: how to get it done.

Next Meetings:

Because next two Sundays fall on holidays Board meetings will be held:

April Meeting will be: Saturday, April 8th, 2023, 10 am

May meeting will be: May 7th, 2023, 10:00 am

Motion made and seconded to Adjourn, all in favor of adjourning meeting at 11:34 AM