



CRAGSMOOR FREE LIBRARY

POST OFFICE BOX 410 / 355 CRAGSMOOR ROAD
CRAGSMOOR, NY 12420

MEETING OF THE BOARD OF TRUSTEES SUNDAY, FEBRUARY 12, 2023 MINUTES

Meeting Called to Order at 10:06 AM

LEADERSHIP REPORTS

- **Review of Minutes:**
 - Review of Minutes –January
 - Motion made and seconded to approve January Minutes; all voted to approve minutes as submitted.

- **Treasurer's Report:**
 - Financial Report for January
 - Based on timing in past year of receipts of Town allotments, we expect to get Chapter 414 Tax Money either February or March.
 - \$28, 928.00 in checking; \$ 100,121.00 in savings; \$129,049.00Motion made and seconded to approve Financial Report, all voted to approve.
 - 2023 Budget Review
 - Expect to meet budget and end year in a good position.
 - Post Office Lease Renewal
 - Lease for Post Office contains a renewal clause, and the PO has decided to exercise that clause. CFL will get a small increase on rental.

- **Director's Report:**
 - January Report
 - Director made January report

GENERAL ADMINISTRATION/FUNDRAISING

- **Search for board members to fill the vacant positions**
 - Approach to possible candidates
 - Reviewed Bylaws
 - Announce search in monthly newsletter

- Post in Monthly newsletter either March or April with the involvement of the Nominating Committee.
 - Possibly post on website that we are looking for with the involvement of the Nominating Committee.
 - Names of people who may be appropriate for Nominating were put forth and will be approached.
 - Once committee is formed, they will be invited to Board Meeting as per Article V of bylaws and characteristics of Board Members.
- Handbook for Library Trustees of New York State can be found at <https://www.nysl.nysed.gov/libdev/trustees/handbook/handbook.pdf>

- **Plan for Future with Expanded Funding**

Events and Workshops: Reports and Planning

- **2023 Calendar**

- Reviewed Calendar- will need to change date for the Library Summer Concert as the proposed date is in conflict with another organization's event.
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- **Events Held/Report:**

- Movies on the Mountain: *Swing Time*
- Valentine's Day Party
 - 25 people came to party

- **Future Events Planning:**

- Movies on the Mountain
 - Will do a series of movies based on novellas and short stories and will suggest people read them before discussions of the movies. *Third Man* is the next movie.

- **Events/Presentations/Workshops in process:**

Building/Facilities:

- **Parking Lot**

- Surface
 - Reviewed survey map to understand boundaries
 - 4 companies will bid on Resurfacing and Stan will present bids when he gets from everyone. Will also consult with architect who works on landscape design making it more "sustainable" or using more sustainable materials.
- Lighting
 - Stan will contact 4 companies to come up with lighting bids.
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- RCLS will have a workshop about the regulations and process for applying for State construction funding to see if it is possible and what it would take to get some funding to cover costs.

New Business:

- Donations – Nancy sent article about donations to libraries that receive 414 monies, we will need to review.
- Ingrid will not be present at the next meeting- Mary will take notes

Motion made and seconded to adjourn meeting at 11:16 AM, all voted to adjourn meeting.

Next Meeting:

March 12, 2023, 10 am